

# Tybee Island Municipal Court

## COURT PROCEDURES IN RESPONSE TO COVID-19

You are receiving this letter as a reminder of your upcoming court date at Tybee Island Municipal Courthouse. The address is 78 Van Horne Avenue, Tybee Island, GA 31328.

**If you have already paid your citation and if your appearance is not mandatory, you do not need to come to court.** If you wish to dispute the violation, it is your right to appear in court and that is why you are receiving this notice. For many traffic violations, appearance is not required.

Examples of violations that are a mandatory appearance include:

DUI	Suspended Registration
Occupy Motor Vehicle While Intoxicated	No Insurance
Driving While License Suspended	Reckless Driving
Driving While Unlicensed	Speeding 30+ Over Limit
Resisting/Interfering with Officer	Shoplifting
Possession of Marijuana	Tampering with Utilities
Possession of Drug Related Objects	Permitting Unlicensed Person to Drive
Hit and Run	

If you are not sure whether you must appear for court, please contact the clerk's office: (912) 786-5635.

Please visit our webpage for updates and information concerning the Pre-Trial Diversion Program  
<https://www.cityoftybee.org/249/Municipal-Court>

In response to the threat posed by the COVID-19 virus, Tybee Island Municipal Court has implemented changes to court hearing procedures. Please be advised of the following:

- When you arrive for your court hearing, you will check in outside of the Tybee Island Courthouse with Tybee Island Municipal Court staff. You will be asked to provide your name and cell phone number, then asked to return to your car and wait in the parking lot. You will be contacted by phone when it is your time to meet with the Prosecutor and Judge.
- Only the Defendant listed on the citation will be allowed to enter the court, with their attorney if applicable. Individuals under 18 years of age may be accompanied by one parent/guardian.
- Defendants who are; a member of an immune-compromised population (or living in a household with someone who is immune-compromised; **or** if the defendant is over 60 years old; **or** if the defendant has small children and does not have child care, can **contact the clerk's office** for a 30–60-day continuance.
- Any Defendant who is ill will not be permitted to enter the court. If you do not feel well, please stay at home and **call the clerk's office**. If necessary, leave a message with your phone number so that you can be contacted. Continuances will be granted.
- Prior to entering the building all staff and defendants will have a health screen. This will consist of a few questions and your temperature taken. Anyone with a fever higher than 100 degrees will not be admitted and their case will be continued.
- Defendants and staff will be required to wear a face covering (mask or cloth) the entire time while inside of the Municipal Court building.
- Defendants who require an interpreter for court proceedings please **contact the clerk's office** prior to your court date. (Los acusados que requieran un intérprete, comuníquense de inmediato al telefono 912-786-5635 para obtener más información).