

City Council Weekly Update - November 3, 2025

From Bret Bell <bret.bell@cityoftybee.gov>
Date Tue 11/4/2025 5:07 PM
To #Council <#Council@cityoftybee.org>
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Emergency Work Invoices.docx;

Greetings Mayor and Council!

Happy Election Day! Tybee should be proud of this campaign season, which was relatively compact in duration. Candidates, for the most part, stuck to the issues. Civic groups stepped up to offer plenty of opportunity for voters to learn about those running. I loved the regular recognition of qualifying candidates at public events such as City Council Meetings.

Here at City Hall, we've begun planning for a State of the City event to be held in January at the Tybee Post Theater. We'll look back over 2025, and look ahead to 2026 and beyond. Collectively we've accomplished a lot over the past year:

- We are on our way to developing a new fire station, including creation of a new Public Facilities Authority to finance property acquisition and construction
- Part 1 crime is near an all-time low
- Fire Department operations have been overhauled and stabilized by a new Chief utilizing a new Fire Department Assessment as a playbook
- We have implemented key changes to our short-term rental application process designed to facilitate aggressive enforcement
- A long-awaited overhaul of our Land Development Code is near completion
- Council has adopted critical improvements to our property maintenance codes designed to address chronic blight
- Streetscape improvements have been made to the South End Business District, including new tree lighting, landscaping, electricity, and decorative bicycle racks.
- A new Community Development Director has professionalized and enhanced the City's planning capabilities and land-use oversight
- We have completed an overhaul of our business licensing process
- We have launched a five-year capital improvement program designed to address long-term water and sewer infrastructure needs
- We have completed a comprehensive year-long public engagement process exploring the creation of a local historic district
- We have used technology to streamline our special event and facilities application processes
- We have adopted our first-ever Sustainability Plan, and created a new Sustainability Committee
- We have designed and procured a new Wayfinding System
- We have made major improvements to our parking policies and technology
- We have designed and funded a project to restore eroded dunes on the north end this winter

Lots more work ahead, but proud of all we have done together.

Update on Emergency Work Performed After August Rainfall Events

We have received all invoices now for emergency contract work that was performed to address deficiencies and investigate areas that had high inflow and infiltration rates during the historic rainfall events in August. More than 2 feet of rain fell during the month, causing multiple sanitary sewer overflows.

The City hired five contractors in all to conduct emergency work. Invoices for that work totaled \$187,064. The attached Memo from the City Engineer details this work.

The City Manager is authorized to waive normal purchasing procedures under emergency conditions, where the need for immediate corrective action is absolutely necessary. We will be placing a budget adjustment before City Council this fiscal year to cover those costs.

The emergency work corrected several major infrastructure deficiencies that were discovered through this process. The City Engineer is also using data and video gathered during this emergency work to develop a group of projects to repair and improve larger problems discovered with our sanitary sewer infrastructure. Our plan is to apply for funding before the end of the year through a special GEFA loan program made available recently for communities impacted by Hurricane Helene. The program forgives up to half of the loan principal for projects that, among other things, reduce the rates of inflow and infiltration.

We are planning a Council Workshop in December to review this plan.

Memorial Park Master Plan RFP Posted

We began advertising the RFP this week for development of the Memorial Park Master Plan. The work is expected to take 6-10 months.

The RFP has been posted to the City website, and advertised with the American Planning Association, both on the National website and the website of the Georgia Chapter.

The RFP can be found here: [RFP2025-792-Memorial-Park-Master-Plan](#)

Community Development October Report

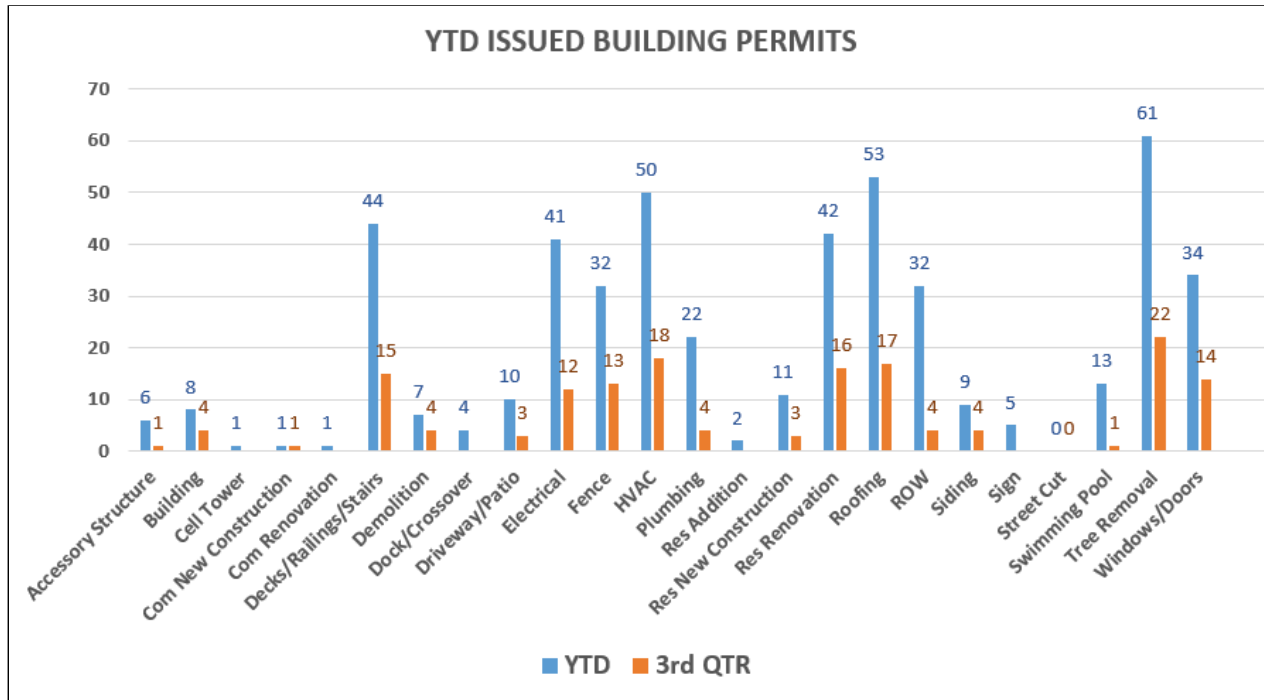
Permitting Activity (Issued)

3rd Quarter 2025: **156**

- New Residential Construction: 3
- New Swimming Pool: 1
- Other permits (fence, electrical, sign, tree removal, etc.): 154

2025 YTD Building Permits: **489**

- New Residential Construction: 11
- New Swimming Pool: 13
- Other permits (fence, electrical, sign, tree removal, etc.): 465



Planning and Zoning Activity (YTD): 19

- Site Plan: 2
- Site Plan with Variance: 1
- Variance: 6
- Administrative Variance: 0
- Special Review: 4
- Subdivision/Recombination: 2
- Administrative Subdivision: 1
- Map Amendment: 1
- Text Amendment: 1

- Tree Appeal: 1

Live Oak Update

- To date, LiveOak subcontractors Coastal Communication and UtiliSouth crews installed 22.25 miles of conduit and passed almost 2,000 homes.
- Total right of way permits reviewed and issued to date: 64
- Total right of way permits under review: 3

Occupancy Loads

The Fire Chief and Community Development Director, as part of the updated business licensing application process, have implemented an occupancy load certification process. There was not a defined process to require or establish occupancy loads in Tybee for existing businesses.

- The occupancy load of a building is the total number of people allowed in a room or space within a building and is calculated based on the intended use of that space.
- Occupancy load requirements play an important role in fire safety because they help ensure that people can safely get out of the building if a fire or other emergency breaks out, and ensures adequate exits are available.
- Once an occupancy load for a space is established, it remains the same.
- Change of use, ownership, or space will require an updated occupancy load calculation.

There is no cost of for this service and currently 12 business owners have been inspected and received their occupancy load certificates this week.

Hazard Mitigation Grant Program (HMGP) – House Lifting (4338)

The contract for the management of the HMGP house lifting grants expired with contractor FCMC on June 30, 2025. Since then, the Floodplain Administrator and the Finance Manager have taken on the task of house lifting grant management. To date, five houses were lifted as part of the now-closed-out #4294 grant. Three homes were lifted and certificates of occupancy issued in the second grant, #4338, and are awaiting FEMA approval for cost-overrun reimbursement. One house is lifted but not final with one other home is in the lifting stage in 4338.

This summer, staff receive word from FEMA that grant 4338 (Hurricane Irma funding) was not to be extended past May 27, 2026, and all construction, inspections, and documentation must be complete by that date. Staff, as required by GEMA, submitted a request to remove the still-interested property owners (nine currently) and transfer them to Hurricane Helene funding (grant 4830). Staff is awaiting word on the process going forward for the transferred grantees and when they can start lifting their homes.

Comprehensive Plan 2026-2031

The kick-off meeting with the Coastal Regional Commission (CRC) staff and City Council for the 2026-2031 Comprehensive Plan is scheduled for January 22, 2026. An updated comprehensive plan is required every five years by the State. Staff will be working to recommend to City Council a stakeholder list that meets the Department of Community Affairs (DCA) requirements.

DCA requires two public hearings which will be advertised by staff. A draft timeline is noted below:

- November 30: Finalize stakeholder list
- December: initial communication with stakeholders on stakeholder meeting dates
- December/January: Public Hearing #1 advertisement
- January 22: Public Hearing #1 – we will be present to give a short overview presentation
- February: Stakeholder Meeting #1 – Goals and needs/opportunities
- March: Stakeholder Meeting #2 – Land Use
- April: Stakeholder Meeting #3 – Work Program (this section will then be reviewed by leadership after the stakeholders' input to ensure it aligns with the vision of the leadership)
- Early June: CRC completes draft plan for review
- Early July: Finalize plan
- July: Public Hearing #2 + Transmittal to DCA
- August/September: DCA review (DCA has up to 45 days to review the plan)
- September/October: Council adopt the DCA-approved plan. QLG status award.

The stakeholder meetings will be open to the public and for public comment. Community Development staff will be organizing additional community outreach meetings, outside of the DCA minimums. Staff will also provide the Comprehensive Plan 2026-2031 information on TalkTYB.org.

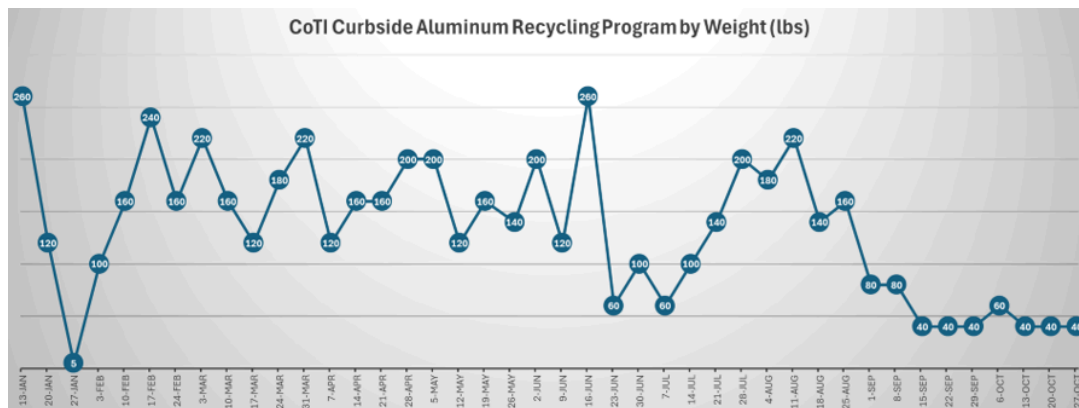
Land Development Code Update

The omnibus Land Development Code update (Articles 1-7) is working its way through the public engagement and public hearing process. The information session with Planning Commission is scheduled for November 17, 2025.

The updates are disseminated on the city's Engagement HQ Page: Talktyb.org. Staff also provides paper copies of the redline changes to those who request them.

Sustainability Update

- Aluminum curbside recycling program: 5,605 pounds of commercial aluminum waste have been recycled to date.
- DNR RWD grant. DPW staff, in coordination with Community Development, has placed an order for 50 recycling containers for the first step of the grant. The second task will be issuing the RFP for the purchase of the styrofoam densifier.
- The first meeting of the Sustainability Committee is on Monday, November 10, 2025, at the Public Safety Building. The regular meetings are tentatively scheduled for the first Monday (holiday dependent) of every second month, starting in January.
- Staff is working with the City Manager on updating and advertising the Sustainability Coordinator position.



Community Rating System (CRS)

As part of our participation in the National Flood Insurance Program (NFIP), the floodplain administrator must submit requirements for the annual certification of our programming and participation and well as the five-year verification requirements. CRS verification is the process of reviewing documentation and activities to establish or confirm a community's credit points and class rating. CRS certification refers to the annual, official assertion by the community that its credited activities are continuing to be implemented.

Staff has submitted documents to FEMA for the 2025 annual certification, based on the 2021 verification. With the federal budget issues, the City's five-year verification meeting has been put on hold with FEMA. The floodplain administrator has currently compiled and/or created 700+ pages of documentation as part of this verification process. The City of Tybee Island has a CRS rating of 5, which is tied for the highest in Georgia. Our adherence to our CRS program results in a **25% reduction** in flood insurance premiums for property owners on Tybee Island.

Hazard Mitigation Plan

The 2025 Chatham County Multi-Jurisdictional Plan has been in the process for most of 2025, beginning in 2024. The plan, developed by the Chatham Emergency Management Agency (CEMA), is designed to protect the communities from natural and human-caused hazards. It identifies and assesses risks like hurricanes and flooding, outlines strategies to reduce vulnerability, and helps maintain grant eligibility. The plan is a collaborative effort that includes all of Chatham County and local municipalities.

City staff, including the Community Development Director, Fire Chief, City Engineer, and DPW Director have attended meetings and/or provided feedback and content to the consultant working on the project. A draft version of the 2025 plan has been sent out for review to the participants, specific to their locality. The last plan was adopted in 2020.

Memorial Park RFP

The RFP for the Memorial Park Master Plan has been finalized and will be advertised next week. The proposals will be due December 17, 2025, to the Finance Manager. A pre-proposal meeting (in person and virtual) is scheduled for December 3, 2025, to answer any questions from any consulting teams interested in responding.

Sewer Connection Violations

Working with the Water & Sewer Department, Community Development staff has sent out violation letters to property owners who do not have direct sewer lateral connections to the City's sewer system, as required by our Utilities code and Land Development Code. Property owners have 60 days to comply and/or provide proof of compliance. Three property owners

have come into compliance. Some indirect or illegal connections were discovered by Water and Sewer staff during the rain events in August 2025.

Department of Community Affairs (DCA) and Georgia Initiative for Community Housing (GICH) Fall Conference

GMA, DCA, and GICH have partnered for a combined fall conference. The 2025 DCA Fall Conference will take place November 17 – 20, 2025, in Savannah. The Community Development Director will be attending.

The Week with Police

Accidents Last Week

This Week: 0 accidents, 0 injuries
2025 YTD: 94 accidents, 16 injuries
2024 YTD: 95 accidents, 18 injuries
2024 TOTAL: 104 accidents, 18 injuries

Arrests

This Week: 5 total – 1 Felony
2025 YTD: 372 arrests
2024 YTD: 456 arrests
2024 TOTAL: 504 arrests

DUIs

This Week: 5
2025 YTD: 238
2024 YTD: 211
2024 TOTAL: 241

Calls For Service

This Week: 309
2025 YTD: 19,740
2024 YTD: 20,052
2024 TOTAL: 23,258

Citations

This Week: 22
YTD: 1,327
2024 YTD: 1,634
2024 TOTAL: 1,792

Part 1 Crimes									
-	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Arson	Motor Vehicle Theft	Total Part 1
2025	1	0	0	1	2	28	0	0	32
2024	0	3	0	10	3	51	0	0	67
2023	0	0	3	8	2	37	0	0	50
2022	0	0	0	2	1	17	2	1	23

Staffing

The Police Department is currently down one officer position.

Daily Information

Congratulations to Erin Martinez for completing the state-mandated Georgia 911 Directors Academy.

10/30: Team TIPD handed out donated candy and laughs to residents on Lewis Avenue!



10/31: Team TIPD joined in on the Book Character Parade at TIMA! So many great character costumes this year!



Upcoming Events:

11/21: Police Academy graduation for our three cadets, 10 a.m. on the Savannah GSU Campus in the Armstrong Student Building. After graduation, we will take the officers and their families to lunch at Carey Hilliard's on Skidaway.

11/22-30: During the Thanksgiving break for TIMA, TIPD officers and potentially outside agencies will conduct training on the campus.

12/11: Lt. Chris White graduates from the FBI National Academy in Quantico, VA

Communications and Outreach

Communications

Videography RFP: 7 responses were submitted for RFP 2025-790 Videography. Staff is reviewing them and will present a memo and recommendation to the City Manager for Council consideration.

Tybrisa Street Landscaping Project: DPW has cleared out the existing landscaping from the tree surrounds and parking lot islands. Staff has purchased materials and expects the rest of it to arrive by the end of this week. DPW Staff have been coordinating with All Islands Landscaping for installation.

Wayfinding Signage: Staff has a kick-off meeting scheduled with Founders Restoration and Maintenance to get this project moving.

Hometown Hero Banner Program: Staff has discussed coordinating this program through the DDA, allowing it to be a fundraiser for future Main Street projects. Banner designs have been created, and staff is hopeful to share this program with the public soon.

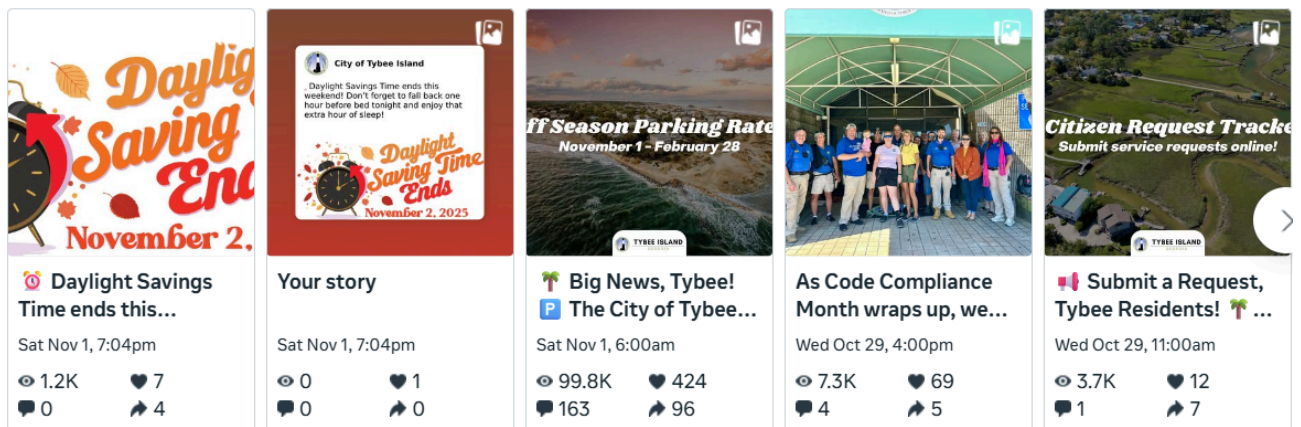
State of the City Event: Staff has begun planning a State of the City event, set for late January 2026. More details to come.

Social Media & Digital Engagement

Page Insights

- Views: 173,000
- Total followers: 31,649

Top Facebook Posts This Week



WSAV

<https://www.wsav.com/news/tybee-post-music-festival-2025/>

WTOC

<https://www.wtoc.com/2025/11/01/tybee-island-announces-reduced-parking-rates-during-off-season/>

<https://www.wtoc.com/2025/10/27/10-kayakers-rescued-off-little-tybee/>

Special Events

Number of events this week October 26 – November 1:

- Special Events: 1
- Beach: 2
- Guard House: 4
- Memorial Park Screened Pavilion: 1
- Memorial Park Open Air Pavilion: 4
- Community Cafeteria: 3

Community Classroom: 8
Event Banner Permits: 2

Number of events YTD as of October 31:

Special Events: 21
Special Event Vendor Permits: 120
Beach: 176
Film: 23
Guard House: 84
Memorial Park Screened Pavilion: 69
Memorial Park Open Air Pavilion: 79
Jaycee Park Gazebo: 4
Community Cafeteria: 200
Community Classroom: 193
Event Banner Permits: 66

New Special Event Application Submission on Website: 38 submissions
Reservation Website: 685 transactions with a transaction total of \$25,978.95

Professional Development

Maggie and Robyn participated in the webinar, *Event Management 101*. The webinar explored how to optimize Event Management using CivicPlus Recreation Management to learn how to plan and manage events more effectively while helping save time and simplify workflow.

Some topics the session covered:

- Streamline ticket sales, POS items, and entry with built-in tools
- Centralize event processes and reduce administrative effort
- Improve oversight and enhance the attendee experience

The webinar was a great way to explore refining our current approach and to help our team streamline every step of event management using tools available within our Recreation Management solution.

Historic Preservation Commission (HPC)

- **CLG Grant Project:**
 - The project continues to make steady progress with consistent communication to ensure deadlines are met. Activity Report #4 and the corresponding reimbursement request were submitted to the Department of Community Affairs on Friday, October 31.
- Planning is under way for the 2026 Tour of Homes and a Preservation in the Park event in Jaycee Park.

Main Street Program

Main Street Communications

Maggie designed and distributed the November 2025 Main Street Newsletter, which highlights current programs, upcoming events, and other community updates. The newsletter serves as a key outreach tool to keep residents, businesses, and partners informed about Main Street initiatives and activities. View the newsletter here:

<https://mailchi.mp/cityoftybee/november2025-mainstreetnewsletter-18249356>

Small Business Saturday

Staff is planning a Small Business Bingo promotion in celebration of Small Business Saturday. We applied for the American Express Neighborhood Champions Program and were accepted; promotional materials for the campaign will arrive soon. The bingo activity was developed to help drive shoppers across the island and encourage local spending throughout the holiday season. Businesses interested in participating can [sign up using the provided form](#).

Tybee for the Holidays

- Preparations are well underway for the upcoming holiday season. Letters of Permission have been submitted for both the Tree Lighting Ceremony and the Holiday Market, and staff met with the Fire Chief and Police Chief to review event layouts, timelines, and logistical needs.
- The Tree Lighting Ceremony stage has been reserved, an MC has been booked, and two performances have been confirmed.
- The [Christmas Parade application](#) has been posted and received several submissions, and advertising efforts are in progress.

- The Holiday Market continues to take shape with 80 vendor submissions received. Vendors have been notified, and the kids’ train was booked this week. Planning is underway for the Pet Parade and Costume Contest, and ornaments featuring a design from the Tybrisa Street mural were ordered as a Main Street fundraiser.
- Planning for the Polar Plunge is also progressing. Maggie met with the t-shirt company to begin the design process, and shirts will be posted for presale as soon as possible.

Turtle Friendly Business Program

- The Turtle Friendly Business Program continues to progress, with several businesses certified or recertified in recent months, including Kelly & Company, Chamacos, Pier 16, Rock House, and Mi Vida.
- Staff is working with these businesses to create short promotional videos for social media to highlight their participation and ongoing commitment to protecting Tybee’s coastal environment.

Professional Development

- CivicPlus: Event Management 101 Webinar

Looking Ahead

- Small Business Saturday: November 28, 2025
- Christmas Tree Lighting: December 1, 2025, 6:00 PM
- Christmas Parade of Lights: December 12, 2025, 6:30 PM
- Holiday Market: December 13, 2025, 11:00 AM–8:00 PM

The Week with Fire

Over the past week, Tybee Island Fire Department responded to 17 emergency incidents, predominantly medical in nature, with a notable water rescue operation highlighting our marine response capability. The week featured 11 EMS-related calls (including 7 medical assists), 1 water rescue involving 10 stranded individuals, and 1 false alarm. Notably, 7 Rosewood Ave accounted for five separate responses, underscoring the value of coordinated care with EMS partners in high-frequency locations.

Date	Time	Call Type	Location
10/25	00:23	311 – Medical assist	7 Rosewood Ave
10/25	09:46	321 – EMS call	40 Van Horne Ave
10/25	12:02	311 – Medical assist	7 Rosewood Ave
10/25	14:30	311 – Medical assist	7 Rosewood Ave
10/25	15:20	360 – Water & ice-related rescue	Little Tybee
10/25	17:51	321 – EMS call	101 Lovell Ave
10/25	21:42	321 – EMS call	406 1st St
10/26	03:43	320 – EMS incident, other	503 15th St
10/26	16:08	311 – Medical assist	1614 Second Ave
10/28	13:10	321 – EMS call	1509 Strand Ave
10/29	08:31	700 – False alarm	3 10th St
10/29	14:12	321 – EMS call	7 Rosewood Ave
10/29	22:05	311 – Medical assist	118 Eagles Nest Dr
10/30	10:41	321 – EMS call	26 Van Horne Ave
10/30	15:16	321 – EMS call	150 Pelican Dr
10/30	17:03	311 – Medical assist	7 Rosewood Ave

Key Operational Highlights

Marine Rescue – Little Tybee (Saturday, 10/25): Fire personnel launched Marine 1 from Lazaretto Creek boat ramp and successfully rescued 10 individuals stranded on Little Tybee amid near-gale-force winds. Sgt. Jake Meiners, Marine Rescue Director, stated:

“This week we got to use the boat and made headlines with a 10-person rescue during the near-gale-force winds over the weekend. The boat kept me dry and warm, and the response time from Lazaretto Creek boat ramp was surprisingly fast even with having to launch the boat. With the boat stationed on the water at a dock, I’m confident that time can be cut in half or more.”

The department continues researching possible grant funding for a drive-up dry dock to protect Marine 1 long-term once a permanent dock location is secured.

Lifeguard Compensation Feasibility Study: Chief McMillian and Beach Manager Jen Bishop met with city leadership (Finance, HR, and the City Manager) to explore increasing lifeguard pay for the 2026 season. Current Tybee new-hire lifeguard rate is \$15.50/hour. Savannah’s first-year pool guards earn \$20.54/hour. Open-water rescue demands—including swim qualifications, environmental hazards, and emergency response—far exceed pool duties. A formal proposal is in development.

Business Occupancy Load & Pre-Plan Initiative: In partnership with Community Development and the City Manager's Office, the Fire Department launched Occupancy Load determinations for all businesses renewing licenses. Response from owners has been overwhelmingly positive, enabling simultaneous pre-incident planning. Key data collected includes:

- Exit locations & capacities
- Owner/keyholder contacts
- Utility shutoffs (water/gas)
- FDC, alarm panel, and standpipe locations
- Hazardous materials storage

All data is uploaded to our fire response software, providing responding crews with real-time Google Street View overlays of critical infrastructure upon dispatch.

Annual Fire Hydrant Maintenance Program: The Fire Department will soon begin the annual hydrant maintenance and flow testing program. Crews will test flow rates on all city hydrants, paint caps according to available pressure, and replace missing blue reflective pavement markers to improve nighttime visibility. Hydrant cap colors will follow NFPA 291 standards:

Color	Flow Rate (GPM at 20 psi)
Green	1,500 or more
Orange	1,000 – 1,499
Yellow	500 – 999
Red	Less than 500
Light Blue	Public hydrants (non-potable sources)

Efforts will prioritize water conservation as much as possible with controlled flow during testing. Every effort will be made as well to open and close valves slowly. The Water Department and public will be kept fully informed of schedules and temporary service impacts.

The Week with Code Compliance

Between Oct.20 and Nov. 2, the Tybee Island Code Compliance Department responded to **27 calls for service**. Below is a breakdown of the most pertinent ones by Type and Location:

Type of Call	Location
Shrimp Boat door washed up. Code Officer removed to DPW owner called to retrieve	North Beach
Parking complaint. Complaint on neighbor parking his vehicle on her property. He claimed it was ROW and that City Marshal gave him permission, which is false.	14 Logan
Complaint over height of fence. Fence was permitted	13 logan
Complaint of neighbor placing trash on property that doesn't belong to them.	54 Vanhorn
Took custody of a puppy from TIPD during DUI stop. Returned to owner after booking and release.	Bay and Byers
Stop Work order (Verbal) issued for work without permit. Workers claimed owner of property had permit in hand. Permit not displayed. Stop work until permit is displayed or obtained.	Back river Brewing
Took possession of service dog at TIPD request due to arrest of owner. Dog returned after owner released	Strand and Tybrisa
Code Compliance received a complaint regarding tree removal. According to the complainant the owners at that location had a tree removal permit, but they thought more	11 Linton st

trees than what was on the permit were being removed. The City Marshal and the City Arborist responded to the location and determined the complaint to be unfounded.	
Code Compliance observed a male subject on a bicycle on Jones Avenue @ 15th Street that was being sought by TIPD Officers in a previous Criminal Trespass call. TIPD Officer Goatley was notified and was able to make contact with the subject to handle the situation.	Jones and 15th

Code Compliance issued 11 citations last week, including:

Pet on beach: 9

Dog at large: 2

Warnings: 2

1 Smoking on the beach

1 Swimming past 100 yards

Motorized Cart Inspections: 8

Wheelchair Checkouts: 2

Citizen Encounters: 528

Sandbar: 2

Beach Patrol: 12

This Week's Parking Statistics

- 117 parking citations
- 1,836 parking citations YTD for fiscal year 26.
- Citizen Contacts: 456

Parking Revenue Year to Date			
MONTH	FY2026	FY2025	GAIN/(LOSS)
JULY	\$1,135,293	\$1,070,704	\$64,589
AUG	\$578,597	\$679,586	(\$100,989)
SEPT	\$518,649	\$447,400	\$71,249
OCT	\$332,050	\$376,017	(\$43,967)
NOV	\$0	\$200,387	
DEC	\$0	\$22,345	
JAN	\$0	\$152,287	
FEB	\$0	\$258,783	
MARCH	\$0	\$542,159	
APRIL	\$0	\$863,706	
MAY	\$0	\$976,406	
JUNE	\$0	\$1,182,473	
TOTALS	\$2,564,589	\$6,772,253	(\$9,118) (thru Oct.)

PARKING CITATIONS

EXPIRED TIME: 11

NO PAYMENTS: 94

PROHIBITED ZONE: 12

BOOTS: 1

Training: Two of our staff completed their GSWCC Level 1B inspector training this past week. One passed and one did not. Staff will receive one additional chance at successful completion.

Passport Implementation: Training went well on the new system, minus a few technical difficulties, on our end. We have hit a snag with Tyler Technologies and their responsiveness to migrating data for us. Staff has created a case and a help ticket.

AWR Monthly Report: October

Accomplished

- Verdant submitted plans for Jaycee Park ITB packet. Currently under review. Project planned to go out to bid mid-November for award early January and begin work late January. DNR LOP application expect to be submitted mid-November.
- GHD revised North Beach Dune plans incorporating Council and public feedback. High tide over 10 feet in mid-October necessitated additional review by DNR, including incorporating GHD design and Skidaway Institute dune monitoring data, expected mid-November. USACE has asked for updated jurisdiction ruling (last one was 2017). Expect USACE to rule no jurisdiction as we are above the mean high water mark. We have identified potential bird observers for project through USACE recommendation. Plan to submit request for DNR LOP early December and put project out to bid mid-January. Plan to be ready to execute mid-March.
- Reviewed prior beach nourishment project and current plans with USACE representatives to incorporate option for possible North Beach Dune inclusion in next year's beach nourishment project.
- Thomas & Hutton (T&H) completed survey of 15th Street drainage, and are developing construction plans to put project out to bid early 2026 for installation of EPA Stormwater Project Spring 2026.
- T&H completed survey of 6th Street Culvert and Venetian Drive from Chatham to 12th Street for NFWF project. Working with UGA and GA Tech to develop materials for public engagement on Venetian and 6th Street. Plans for rain garden design being readied for execution along 15th Street upon completion of stormwater pipe installation in the Spring.
- Working with T&H and Rostan to respond to FEMA technical questions on 14th Street project . Removed 15th Street component of the project but keeping cost estimate for 14th Street project the same to reflect cost rise in original project estimate.

Next Steps

- Working with GHD and DNR to obtain LOP. Working with City Attorney for property owners' consents for North Dune project.
- Developing project schedule for NFWF Back River Design and Permit project and meeting with DNR for review of projects.
- T&H developing construction drawings for 15th Street Stormwater project.
- T&H developing construction drawings for 6th Street Culvert and Venetian Drive for NFWF project.
- Finalizing NB Dune construction drawings with GHD and DNR in wake of King Tide earlier this month. Finalizing NB Dune vegetation plan with EarthBalance.

Projects Management Summary

- EPA 15th Street Drainage – \$2.6 million grant, T&H survey, designing project schedule.
- GEMA 14th Street Drainage – revising project scope and awaiting \$11 million grant approval from FEMA.
- NFWF Back River Design & Permit – reviewing projects with DNR and moving forward with 6th Street culvert and rain gardens design. Preparing for public engagement on Venetian.
- North Dune Project – working with GHD on design of project, DNR on permitting, and City Attorney on homeowner permissions.
- Jaycee Park Wetlands Restoration - \$100,000 grant from Georgia Conservancy funded by Amazon and \$10,000 grant from GPA to improve Jaycee Park drainage, restore wetlands, and improve vegetation. Expect to put project out to bid mid-November.
- Congressional Earmark for USDA funding of \$5 million to help fund Fire Station. Awaiting Congressional action on budget.
- USACE Beach Nourishment – on schedule for late 2026 execution.
- Safe Shelter – returning grant, negotiating payment of approximately \$80,000 expenses to date.
- USACE Nearshore Placement – potentially fall 2026 consideration.
- Skidaway Dune Monitoring – ongoing quarterly reviews. Contract up for renewal June 30, 2026 for consideration FY2027.

Public Works Weekly

DPW

- Continued working on the drainage project on 8th Street.
- Graded Solomon Avenue to alleviate potholes scattered throughout the road.
- Picked up litter along the beach Monday through Friday.
- Operated the street sweeper Monday and Friday islandwide.
- Work orders for odd jobs at City Hall and the bathrooms on the island.
- Removed change machines from South End.

- Performed trash runs on Monday, Wednesday, and Friday.
- Picked up loose litter from parking lots, sidewalks, and surrounding areas.
- Cleaned and maintained all public facilities.
- Cleaned and maintained all public restrooms.
- Blew debris and leaves off Memorial Park, Jaycee Park, and down Tybrisa for the sweeper to collect.
- Trimmed palms trees islandwide.
- Trimmed brush around the prospective nature trail.
- Trimmed and blew off sidewalks around the island.
- Performed three tree assessments and issued three tree removal permits.

Recycling/Dump

- Collected and emptied both cardboard trailers and both green recycle trailers.
- Collected aluminum and oyster shell recyclables from local businesses.
- Completed three bales of cardboard.
- Supervised one community service worker.
- Collected street recycling from Tybrisa and the beach crossovers.
- Sorted incoming cardboard from local businesses.
- Called in containers with household trash, construction debris, yard waste, and recycling.
- Assisted residents in unloading trash and recyclables.
- Installed new Recycle Area signs to replace damaged ones.
- Monitored the scale and charged nonresidential customers and contractors.
- Cleaned up litter and loose recycling from off the main yard.

Fleet

- Repaired the flasher relay on vehicle #268.
- Ran diagnostics on the Police Department's transport van due to overheating and smoking.
- Replaced the thermostat on equipment 106 P.T.
- Changed the oil on vehicle C.E. 177.
- Finished the repairs on the cooling system for vehicle #106.
- Replaced the brakes, rotors, and bearings on vehicles #263 and PK6.
- Changed the oil on vehicle # 178 for Code Enforcement.

Staffing

DPW is currently recruiting for one Laborer 1 position.

Water and Sewer Weekly

- Maintenance performed on lift stations and water wells.
- Delivered Bac-T drinking water samples to Spectrum Labs.
- Performed weekly runs for field generators.
- Completed daily samples and completed operator checklists at the Treatment Plant.
- Analyzed biology of the basin and returned activated sludge.
- Repaired Treatment Plant odor control system. Issues solved.
- Dewatered sludge throughout the week for landfill application.
- Worked with IT on work orders.
- Fixed several leaks around water meters.
- Final inspection performed for new Winco 400k plant generator.
- A/C unit reinstalled at the new maintenance building.
- Several sewer line inspections performed.
- Continuing to gather data on infiltration and inflow issues in sanitary sewer infrastructure.
- Working closely with City Engineer on several sewer and water distribution issues.
- Working with contractors on the upcoming Fort Screven sanitary sewer rehabilitation project.

- Cleaned Lift Station 3 sewer lines
- Replaced manhole housing at Lovell and 10th
- Cleaned and televised sewer at 6 11th Place.

Municipal Court Weekly

Court was held on October 28. Below are dispositions:

Bond Forfeiture	13
Bound over to State	16
Bound over to Superior	1
Guilty as Charged	20
Merged	7
Nolo Contendre	1
Nolle Prosequi	7
Pre-Trial Diversion	3
Warning	63

Judge Scheer is scheduled for back surgery on November 5, and expects a speedy recovery.

Around the Campground

- 100 Arrivals, 391 Site Nights, 55% Occupancy, Up 6% YoY.
- Five turn-aways due to lack of accommodations for requested dates.
- Pressure washed and deep cleaned lower bathhouse.
- Held tie-dye event with 11 guests in attendance.
- Retirement celebration scheduled for Kim Fickes, Office Supervisor, planned for Wednesday, November 5. Drop-in from 4-6 p.m. at the Campground Pavilion. She has been a valuable resource for the campground for almost 13 years.
- Completed Site 37 and 61 rehabilitation project, making the sites more level, and straightening site 37 allowing for more room.

Have a great week everyone!



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