
City Council Weekly Update - February 1, 2026

From Bret Bell <bret.bell@cityoftybee.gov>
Date Sun 2/1/2026 11:34 PM
To #Council <#Council@cityoftybee.org>
Cc #Dept Heads <#DeptHeads@cityoftybee.org>

📎 5 attachments (3 MB)

Civic Forward Strategies Activity Report January 2026.pdf; Bill Status Report-2026-01-30_Civic Forward Strategies.pdf; Updated Letter from Brian West.1.27.26.pdf; Impact of no beach nourishment 2026.docx; Solomon Park Illustrative Concept_12.31.2025.pdf;

Greetings Mayor and Council,

February is already shaping up to be a very busy month.

Mayor West and I head to Atlanta on Tuesday for Savannah-Chatham Day. We plan to meet with legislators while we're there to discuss key points on our legislative agenda — particularly short-term rental matters and our request for State funding to assist with the North Dune Restoration Project.

Mayor West sent the attached letter last week to the Senate Appropriations Chairman in response to questions he had about the dune project -- a good sign that the request is being taken seriously.

Attached are the January Activity Report and Bill Status Report from our lobbyist Tom Gehl of Civic Forward Strategies.

The Mayor and I will then head to Washington, D.C., a few weeks later to plead our case with Congress to properly fund beach nourishment projects, and for the U.S. Army Corps of Engineers to then allocate \$12 million of those dollars for Tybee's nourishment project. Thus far, a Senate committee has recommended funding just 30 percent of the total amount required to pay for all federal nourishment projects planned in the next fiscal year. This fiscal year, no funding was allocated for nourishments nationwide.

Tybee has worked with the Corps for the past five years on permitting, data collection and logistics, and then worked to pull together our \$8 million local match, to pave the way for a late fall 2026 nourishment. As you know, the sand is desperately needed. Our measurements show that our beach has lost roughly 50 percent of its sand since the last nourishment in 2020.

If funding is not in place by late 2026, we would then have to wait at a minimum until late 2027 to start our project — a period that would include two summers and two hurricane seasons, as turtle nesting severely restricts our nourishment window.

Already, high tide hits the dunes on some sections of the beach. Projections show that impact will dramatically expand without more sand this year. We pulled together the attached talking points, which estimate that tourism-influenced revenue could take as much as a 50 percent hit in 2027 without the nourishment, costing Tybee roughly \$4.2 million -- about a quarter of our annual budget.

Depending on how the visit to Washington goes, we plan to develop an aggressive publicity campaign to raise awareness of Tybee's plight.

Solomon Park Concept

We plan to hold a City Council Workshop on Feb. 12 to receive feedback on concepts we have developed for the 4-acre property we own at Polk and Solomon, which we are calling Solomon Park.

The concept, attached, includes walking and biking trails, two marsh overlooks, pollinator gardens and replacement of our two existing dog parks with two larger, shaded dog parks along Polk Street on the eastern edge of the property.

We're excited about the park concept, which will replace plans presented last year to develop the property as a campground expansion.

The Week with Police

Accidents Last Week

This Week: 1 accident, 0 injuries
2026 YTD: 3 accidents, 1 injury
2025 YTD: 4 accidents, 1 injury
2025 TOTAL: 105 accidents, 19 injuries

Arrests

This Week: 1 total
2026 YTD: 17 arrests
2025 YTD: 27 arrests

2025 TOTAL: 412 arrests

DUIs

This Week: 1

2026 YTD: 16

2025 YTD: 15

2025 TOTAL: 265

Calls For Service

This Week: 199

2026 YTD: 943

2025 YTD: 1,145

2025 TOTAL: 21,878

Citations

This Week: 4

2026 YTD: 64

2025 YTD: 71

2025 TOTAL: 1,488

| Part 1 Crimes | | | | | | | | | |
|---------------|----------|------|---------|---------|----------|---------|-------|---------------------|--------------|
| | Homicide | Rape | Robbery | Assault | Burglary | Larceny | Arson | Motor Vehicle Theft | Total Part 1 |
| 2026 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| 2025 | 1 | 0 | 0 | 3 | 1 | 36 | 0 | 0 | 41 |
| 2024 | 0 | 3 | 0 | 9 | 3 | 51 | 0 | 0 | 66 |
| 2023 | 0 | 0 | 1 | 5 | 2 | 44 | 0 | 0 | 52 |
| 2022 | 0 | 0 | 0 | 2 | 1 | 24 | 1 | 1 | 29 |

Open Records Request Activity

- Total JustFOIA Requests Received: 21
- Public Safety–Related JustFOIA Requests: 15 of the 21
- Requests Received via Email (separate from JustFOIA submissions): 3
- Total Public Safety Requests Completed: 14
- Total hours dedicated to research, record compilation, and legally required redactions: 26 hours
- All requests received during this reporting period are being processed within statutory timelines. No outstanding requests are currently past due.
- Developed and launched a new City request form to match the new Public Safety Form for a more unilateral design.

Staffing

The Police Department is currently down 2 Police Officer positions, and 1 Communications Officer.

Two applications have been received for the open Communications Officer position. We are currently conducting a background check for 1 applicant. 1 applicant completed the background and oral interview.

Daily Information

Our two recruits are now speed detection certified.

Assistant Chief Whitley is working on a small project with HR in reference to hiring police interns from local colleges. Non-paid/college credit internships.

We continue to work on Employee evaluations.

01/26: Held Orange Crush information session with business owners and STR managers. About a dozen people attended. All questions were addressed.

01/27: Chief Hayes, Assistant Chief Whitley, and Lieutenant White met with our local and state law enforcement partners to secure assistance for the upcoming Orange Crush event.

01/29: Chief Hayes gave a presentation via TEAMS to the Myrtle Beach Law Enforcement Summit on Orange Crush 2023-2026. This summit included agencies from Alabama, Florida, South Carolina, and North Carolina, all facing the same issues with spring break events.

Upcoming Events

02/06-07: Officers will work off-duty for the YMCA Critz Tybee Run.

02/28: The city will hold its second Touch a Truck event in Memorial Park. 11am-4pm

The Week with Fire

Tybee Island Fire Rescue Responded to 18 calls for service from Jan. 22-29, 2026.

Medical Calls (13 total):

- Illness/Breathing Problems (F26010064) – 118 Eagles Nest Dr – 1/22/2026 16:40
- Illness/Altered Mental Status (F26010065) – 33 Meddin Dr – 1/22/2026 15:44
- Illness/Well Person Check (F26010066) – 10 10th Ter – 1/22/2026 21:21
- Injury/Trauma/Fall (F26010067) – 1614 2nd Ave – 1/24/2026 9:17
- Illness/Sick Case (F26010073) – 140 Lewis Ave – 1/26/2026 4:03
- Illness/Sick Case (F26010074) – 1105 2nd Ave – 1/27/2026 17:03
- Illness/Diabetic Problems (F26010075) – 3 Naylor Ave – 1/27/2026 21:56
- Injury/Trauma/Fall (F26010076) – 26 Van Horne Ave – 1/28/2026 3:47
- Injury/Trauma/Fall (F26010077) – 2 11th Street – 1/28/2026 22:05
- Illness/No Appropriate Choice (F26010078) – 1508 Miller Ave – 1/29/2026 7:57
- Injury/Trauma/Fall (F26010079) – 1314 Miller Ave – 1/29/2026 11:31

Other Calls (5 total):

- Rescue/Water/Watercraft in Distress (F26010068) – Tybee Creek – 1/24/2026 12:10
- Hazardous Situation/Electrical Power Line Down (F26010069) – 9 Lighthouse Ln – 1/24/2026 18:38
- No Emergency/Good Intent/Location Error (F26010070) – 209 5th Ave – 1/24/2026 21:35
- Hazardous Situation/Electrical Power Line Down (F26010071) – 54 Van Horne Ave – 1/25/2026 11:30
- Public Service/Citizen Assist/Lift Assist (F26010072) – 1401 Butler Ave – 1/25/2026 22:49
- Public Service/Citizen Assist/Lift Assist (F26010081) – 1711 Chatham Ave – 1/29/2026 19:52

Notes of Interest

1. Congratulations to Firefighter Matthew Quarles!

We are thrilled to announce that FF Matthew Quarles has received a Meritorious Award from the Police and Firemen's Insurance Association for his heroic actions during a life-saving water rescue on November 23, 2025.

At approximately 4:50 AM, TIFR responded to reports of a person in distress in the water near the pier. FF Quarles, one of our highly trained rescue swimmers, entered the cold 62-degree water without hesitation, located the victim (who had been submerged for over three hours after falling from the pier), freed him from a pylon, and swam him safely to shore. The victim was transported to the hospital for treatment of hypothermia.

This incident exemplifies the courage, skill, and dedication of our personnel. We are incredibly proud of FF Quarles and grateful for the bystander assistance and teamwork that contributed to this successful outcome. Please join me in congratulating him on this well-deserved recognition!

2. Successful Kayaker Rescue

On Saturday, January 24, 2026, TIFR was dispatched around 12:10 PM to a report of a kayaker in distress whose vessel was taking on water in the Tybee Creek area.

Conditions were extremely challenging: cold water, sustained 30 mph winds, low visibility, high tide, and rough surf. Our rescue swimmers launched SAR 1 (rescue jet ski), with support from Georgia Marine Patrol and the U.S. Coast Guard.

After an intensive two-hour search, the team located the young man stranded in the marsh over one mile from the Alley 3 boat ramp, signaling for help with his paddle. Rescue swimmers made contact, secured him and his kayak using a life safety rope, and safely brought both aboard the rescue board. EMS evaluated everyone at the ramp—no injuries were reported.

This rescue underscores the rapid changes possible on the water, especially in winter conditions, and highlights the value of multi-agency coordination. We are thankful for the positive resolution and commend our crews for their professionalism under demanding circumstances.



The department continues to prioritize training, community safety, and preparedness as we move through the winter season.

Code Compliance Weekly

Reporting Period: January 16 – January 25, 2026

During the reporting period, Code Compliance staff maintained active patrol and enforcement operations across the island, with a continued focus on beach regulations, animal welfare, property maintenance, and interdepartmental support.

Key activity areas included beach and sandbar patrols, camera monitoring, neighborhood patrols, parking assistance, and administrative support for STR and Community Development functions. Staff also provided direct assistance to Tybee Island Police Department (TIPD), Fire Department (TIFD), Ocean Rescue, and the City Marshal on multiple incidents.

Enforcement & Public Contacts

- **Citations Issued:** 1
 - Motorized Vehicle on the Beach (Written Citation)
- **Warnings Issued (Verbal):** 7
 - Dog on the Beach / Pets on the Beach
 - Dog at Large
 - Noise from Vehicle
- **Cart Inspections:** 10
- **Wheelchair Checkouts:** 0
- **Citizen Encounters:** 304
- **Calls for Service:** 18
- **Beach Patrols:** 8
- **Sandbar Patrols:** 3

Significant Field Activities & Incidents

- **Traffic Control / Construction Support:**
Assisted with traffic control on Tybrisa Street due to permitted roofing operations blocking the roadway at Strand Avenue. Code Compliance staff coordinated temporary road closure and maintained traffic control until the street was safely reopened.
- **Public Safety Support:**
 - Assisted TIPD in the search for a possible suicidal subject (subject not located).
 - Assisted TIFD and Ocean Rescue with a water rescue at Alley 3 involving a kayaker in distress; staff cleared the boat ramp and assisted with rescue operations.
- **Animal Welfare & Beach Enforcement:**
Responded to multiple dog-on-beach and dog-at-large complaints, issued warnings, reunited a loose dog with its owner, and educated beach patrons on animal regulations. One encounter involved a potentially homeless subject vaping on the beach; TIPD was briefed and staff were advised not to re-engage for officer safety.
- **Property Maintenance & Permitting:**
 - Investigated multiple complaints regarding unpermitted work, uncovered dumpsters, and property maintenance issues.
 - Issued and later rescinded a Stop Work Order at 14 Bright Street after permit verification (Case #26-01-0008).
 - Referred a property maintenance case at 130 Eagle's Nest Drive to the City Marshal. (Private Property Sewer Issue resolved by Management at City Marshals request).
 - Removed an illegal campaign sign from Memorial Park.
- **Community Development Support:**
Conducted permit compliance checks at multiple addresses (14 Bright Street, 305 Butler Avenue) with no violations ultimately observed.

Administrative & Interdepartmental Support

- Code Compliance Supervisor represented the City Marshal at the Council Workshop.
- Staff attended the first planning meeting for the 2026 **Touch a Truck** event.
- Code Compliance completed city bank deposits as assigned.
- Division was closed on Monday, January 19, 2026, in observance of **Martin Luther King Jr. Day**.

Parking Services

JAN 16 TO JAN 22

| | | | |
|-------------------|---------------------|--------|-----|
| | EXPIRED TIME | | 0 |
| | NO PAYMENTS | | 67 |
| | NO READABLE RECIEPT | | 3 |
| | HANDICAP | | 0 |
| | FIRE HYDRAINT | | 0 |
| | PROHIBITED ZONE | | 6 |
| | CODE | | 1 |
| EMPLOYEE CONTACTS | | | |
| | OFFICE | PHONE | 41 |
| | | WINDOW | 48 |
| | | EMAIL | 83 |
| | REECE | | 37 |
| | CHARLES | | 0 |
| | HOLLY | | 29 |
| | TERRINIA | | 18 |
| | LORI | | 22 |
| | | | 278 |

| Parking Revenue Year to Date | | | |
|------------------------------|--------------------|--------------------|-------------------------------|
| MONTH | FY2026 | FY2025 | GAIN/(LOSS) |
| JULY | \$1,135,293 | \$1,070,704 | \$64,589 |
| AUG | \$578,597 | \$679,586 | (\$100,989) |
| SEPT | \$518,649 | \$447,400 | \$71,249 |
| OCT | \$332,050 | \$376,017 | (\$43,967) |
| NOV | \$127,295 | \$200,387 | (\$73,092) |
| DEC | \$22,704 | \$22,345 | \$359 |
| JAN (to date) | \$95,192 | \$152,287 | |
| FEB | \$0 | \$258,783 | |
| MARCH | \$0 | \$542,159 | |
| APRIL | \$0 | \$863,706 | |
| MAY | \$0 | \$976,406 | |
| JUNE | \$0 | \$1,182,473 | |
| TOTALS | \$2,809,779 | \$6,772,253 | (\$81,851) (thru Dec.) |

The Week with Communications and Outreach

The Communications and Outreach Department is undergoing a reorganization following Cassidi Kendrick's departure to take a position with the State. We are re-classifying the Director position to Communications Manager, and adding a part-time Multimedia Specialist. The four staff in Communications and Outreach will report to Assistant City Manager Michelle Owens.

The Historic Preservation Commission (HPC)

Certified Local Government (CLG) Grant Project:

The CLG grant-funded Local Historic District project continues to make steady progress, with ongoing coordination and communication to ensure all deadlines are met. Staff continues working on grant-related deliverables and required documentation. Public notification letters have been mailed to all property owners within the proposed district and within 200 feet of the proposed district.

Maggie also submitted a new CLG grant application to update the Tybee Island Historic Resources Survey. Preparation includes reviewing prior documentation, gathering supporting materials, and coordinating internally to ensure a timely and complete submission.

Main Street Program

Annual Assessment

Staff is currently preparing the presentation materials for the in-person Main Street annual assessment scheduled for February. Work includes compiling program accomplishments, data, and supporting documentation. Planning has also begun for the Main

Street annual planning meeting taking place in February.

Monthly Newsletter

Maggie is currently working on the upcoming Main Street monthly newsletter. Efforts include gathering updates, coordinating content, and preparing communications to share program highlights, upcoming events, and relevant information with businesses, stakeholders, and the community.

Communications Support

During the interim period, Maggie has been assisting with communications as needed. This includes website updates, drafting and sending mass emails, and supporting internal and external communications to ensure continuity and timely information sharing.

Upcoming Meetings:

- Mornings with Main Street: February 4, 2026, at 10:00 AM, Sand Cat Coffee
- HPC Board Meeting: February 9, 2026, 6:00 PM
- Main Street Organization and EV Committee Meeting: February 12, 2026, 2:00 PM
- Main Street Promotion Committee Meeting: February 12, 2026, 3:00 PM
- Main Street Board Meeting: February 18, 2026, 4:00 PM
- Main Street Design Committee Meeting: February 19, 2026, 2:00 PM

Special Events

Number of events this week January 25 – January 31:

- Film: 1
- Guard House: 1
- Memorial Park Open Air Pavilion: 1
- Community Cafeteria: 4
- Community Classroom: 7

Number of events YTD as of January 30:

- Special Events: 1
- Beach: 6
- Film: 3
- Guard House: 10
- Memorial Park Screened Pavilion: 5
- Memorial Park Open Air Pavilion: 2
- Jaycee Park Gazebo: 0
- Community Cafeteria: 16
- Community Classroom: 30
- Event Banner Permits: 0
- New Special Event Application Submission on Website: 1 submission
- Reservation Website: 74 transactions with a transaction total of \$1,342

Film

Signs of the film industry being back to business continue!

The Executive Director of the Savannah Regional Film Commission reached out this week regarding a film that will be shooting here during St. Patrick's Day, and production will start working with Robyn next week.

Robyn also has been working with a location manager currently in Atlanta to bring the filming for NBC to Tybee. The production is a pilot for The Rockford Files, a reboot of the classic Stephen J. Cannell series starring James Garner that ran on NBC from 1974-1980. The show is about a private eye who lives in a trailer by the beach in LA. They are looking to come to Tybee for this setting, as well as some scenes that are set to take place along the PCH (Pacific Coast Highway).

Past Productions

At the beginning of December AARP filmed on Tybee as part of the fourth episode of a new series called "Great Places to Live", where they spotlighted Savannah, Georgia. The episode went live on January 30, you are able to view it here:

<https://www.youtube.com/watch?v=2Lbe54Ij9g>

The total amount of revenue brought to the city by the film production on Chatham Avenue last weekend was more money than the 2025 film permit fees year-end total of \$11,875. The cost breakdown is below and the final invoice was sent to production this week.

- \$10,236 for parking lots on 19th Street, Chatham Avenue, and the "nook" at the end of Butler by Chatham and 19th Street
- \$2,200 for film permit fees
- \$750 for use of the Old School Cafeteria for cast and crew catering
- \$2,695 for police services paid directly to off-duty TIPD officer
- \$15,881 grand total

The City's monthly newsletter will be going out next week, check out everything going on in February!

City Engineer Weekly

Fort Screven Sewer

- Contractor has installed approximately 1,250 linear feet of sanitary sewer (Approximately 70% of main line sewer complete)
 - Sewer main installation on Pearwood Avenue from Taylor Street to Pulaski Street is completed (505 linear feet)
 - 160 feet of sanitary sewer main installation on Dogwood Avenue
 - 585 feet of sanitary sewer main installation on Pulaski Street

- Contractor has installed seven new sanitary manholes
- Contractor continued the installation of sanitary sewer laterals on Pulaski Street
- Contractor will continue to install sanitary sewer main line and sanitary sewer laterals on Pulaski Street next week and should be completed with all sanitary sewer main line and laterals on Pulaski Street by February 6

Street Paving

- Contractor mobilized into Tybee on January 12 and started milling and paving
- Due to the colder weather in the later part of the week, the production was slowed down. Paving operations will not take place when the temperature is less than 35 degrees.
- Contractor has completed the following paving operations on the following streets:
 - Jones from US 80 to Solomon Avenue
 - 7th Street from Butler Avenue to Jones Street
 - 9th Street from Butler Avenue to Lovell Avenue
 - 11th Street from Butler Avenue to Lovell Avenue
 - 12th Street from Butler Avenue to Jones Avenue
 - Lovell Avenue from 9th Street to 14th Street
 - Road patches on 10th Street east of Butler Avenue
 - Road patches on various water break locations
- Painting of stop bars on the above streets is scheduled for next week
- Additional paving on Solomon Avenue
 - Contractor will finish grading of Solomon Avenue from 2nd Avenue to Jones Avenue this week, and is scheduled to be paved the one-block section on February 2, weather pending.

North Dune Restoration

- Met with Consultant to finalize the design and Invitation to Bid
- Met with City Manager to discuss the project and strategy for private crossovers
- Anticipate early February advertising
- Anticipate early March award
- Anticipate project completion by June

Solomon Park Development and Remediation:

- The final conceptual layout has been designed.
 - Staff met on January 22 to discuss layout
 - Thomas and Hutton developing cost estimates
- Remediation RFP is currently being written.
 - Advertised on January 24
 - Opening bids on February 24
 - Scheduled for a March award
- Both of these projects are scheduled for February Council Workshop

New Fire Station Development

- Design RFP has been reviewed by City staff and narrowed down to three finalists.
- Interviews have been set up and schedule as follows:
 - February 2 – Court Atkins Design Group
 - February 3 – Croft and Associates
 - February 3 – Jericho Design Group
- Upon completion of interviews City staff will score proposals, and the City Manager will recommend award to City Council

15th Street Stormwater Project

- **Met with Thomas & Hutton on January 15. The following information was discussed:**
 - Finalized the pipe alignment and pipe size at the Chatham Avenue end of the project.
 - Discussed multiple options on alignment to minimize having to relocate existing utilities and removing trees that are in the rights of way.
 - Discussed possible abandonment of multiple water mains on 15th Street and relaying services to a single water main
 - Discussed schedule and bid date
 - Planning for advertising in late February
 - Award in late March
 - Start construction in April
 - Will work on phasing to minimize impact during peak summer season.
 - Thomas & Hutton supplied a schedule for bidding and construction.

Jaycee Park Canal Improvements

Bid received for dredging and landscaping of Jaycee Park Canal came in significantly over budget.

After discussion with contractors, it was decided to break project into two separate work units:

- o Work Unit A – dredging
- o Work Unit B – landscaping

Will issue Requests for Quotes and have them due in two weeks

- o Contractor will be able to bid one or both of the Work Units
- o Anticipating a March award

AWR Monthly Report: January

Accomplished

- Received USACE no-jurisdiction letter for North Dune project.
- NB Dune design finalized for construction.
- DNR LOP request drafted and reviewing with DNR. Plan to be ready to execute mid-April start.
- Reviewing draft Consent Letters for NB Dune project with Counsel.
- Reviewed 60% design for beach nourishment with USACE representatives, incorporating options for additional sand placement to rebuild dunes mid-island.
- Working with UGA and GA Tech to develop materials for public engagement on Venetian and 6th Street. Plans for rain garden design being readied for execution along 15th Street upon completion of stormwater pipe installation and possibly Solomon after improvements.
- Crafted and sent request for additional State funds to help fund North Dune expenses.
- Developed legislative talking points to get beach nourishment project funded.
- Beginning formal application process for \$5 million USDA Earmark for new Fire Station.
- Training City Finance Manager to administer grants, beginning with this one.

Next Steps

- Meet with individual property owners along NB Dune project area. Send Consent Letters certified mail. Put Invitation to Bid out to market. Submit DNR LOP request.
- Meet with DNR to review NFWF Projects – 6th Street and Venetian and develop project schedule.
- Finalize contract with EarthBalance to vegetate NB Dune.
- Develop proposal for DNR EPD 319 Single-Point grant. Working with Finance Manager and City Engineer on this opportunity.

Timing and Budget

- NB Dune project running a couple of weeks late due to revisions required by high tide event in October and review by DNR and USACE. Still working to make March 12 Council Meeting for approval.

Projects Management Summary

- EPA 15th Street Drainage – \$2.6 million grant, T&H survey, designing project schedule.
- GEMA 14th Street Drainage – revised project scope and awaiting \$11 million grant approval from FEMA.
- NFWF Back River Design & Permit – \$380,000 grant, reviewing projects with DNR and moving forward with 6th Street culvert and rain gardens design. Preparing for public engagement on Venetian.
- North Dune Project – working with GHD on design of project, DNR on permitting, and City Attorney on homeowner permissions.
- Jaycee Park Wetlands Restoration - \$100,000 grant from Georgia Conservancy funded by Amazon and \$10,000 grant from GPA to improve Jaycee Park drainage, restore wetlands, and improve vegetation.
- Congressional Earmark for USDA funding of \$5 million to help fund Fire Station included in recently passed budget resolution.
- USACE Beach Nourishment – on schedule for late 2026 execution but funding uncertain.
- Safe Shelter – returned grant, negotiating payment of approximately \$80,000 expenses to date.
- USACE Nearshore Placement – potentially 2027 consideration.
- Skidaway Dune Monitoring – ongoing quarterly reviews. Contract up for renewal June 30, 2026, for consideration FY2027.

Public Works Weekly

DPW

- Reinstalled the speed bumps removed by the paving company on the streets they are done paving.
- Completed ditch maintenance on the ditches around the island, excluding those not permitted by DNR.
- Recorded lengths and pictures of ditches that do require DNR permits.
- Cleaned and organized the Heavy Construction shed and supply areas of the yard.

- Completed sand removal from the boat ramp at Alley 3.
- Completed outfall maintenance around the island.
- Performed beach litter runs Monday through Friday.
- Completed repairs to the engine on vehicle # 238.
- Completed various small work orders for repairs around the island.
- Checked the compactors on the island.
- Installed new sign poles for Parking Services.
- Prepared the bathrooms around the island for the upcoming freezing temperatures.
- Oversaw the electrical project being done at the Marine Science Center.
- Inspected the A/C in the server room of the Police Department.
- Performed trash runs on Monday, Wednesday, and Friday.
- Picked up loose litter from parking lots, sidewalks, and surrounding areas.
- Cleaned and maintained all public facilities.
- Cleaned and maintained all public restrooms.
- Blew debris off the parks and down Tybrisa for collection by the street sweeper.
- Trimmed palm trees around the island.
- Covered the fruit trees in the community orchard in anticipation of the freeze.
- Assisted with cleaning up the site for the future Fire Department.
- Performed two tree assessments, and issued one tree removal permit.

Fleet

- Retrieved vehicle #213 from Caliber Collision and reapplied the city decal.
- Ordered parts for vehicle E38 and the info mobile.
- Gathered old core batteries for pickup.
- Replaced the tires on vehicle # 196 for the Police Department.
- Compiled the fuel inventory and monitoring reports.
- Performed maintenance on the heater for the shop.
- Added diesel additive to the fuel tank.
- Completed an oil change on vehicle # 268 and replenished all other fluids.
- Replaced the battery on the Generac generator.
- Replaced the left/right control switch on the bucket truck.
- Completed an oil change on vehicle # 203 and replenished all other fluids, for the Police Department.
- Replaced the wiper blades and checked the tires of vehicles # 194 and # 186, for the Police Department.
- Ran diagnostics on vehicle # 217 for repairs and ordered a new ignition and start switch housing.

Recycling/Dump

- Picked up and emptied both cardboard trailers and both green recycle trailers.
- Picked up aluminum and oyster shell recyclables from local businesses.
- Completed three bales of cardboard.
- Supervised one community service worker.
- Picked up street recycling from Tybrisa and the beach crossovers.
- Sorted incoming cardboard from local businesses.
- Called in containers with household trash, construction debris, yard waste, and recycling.
- Assisted residents in unloading trash and recyclables.
- Installed new Recycle area signs to replace the damaged ones.
- Monitored the scale.
- Worked with Scisson Scale on repairing the scale's broken display screen.
- Cleaned up litter and loose recycling from off the main yard.
- Assisted landscape with the disposal of tree limbs being trimmed.
- Assisted with the delivery and installation of select parts for our new compactor.

Personnel

- Two open Laborer 1 positions.
- One offer letter is set to be sent for one of the Laborer 1 positions.
- 3 interviews scheduled for February 4.

Water and Sewer Weekly

- Maintained wastewater treatment plant operations.
- Winterized treatment plant as needed.
- Collected and analyzed wastewater samples for process control.
- Collected and analyzed samples for NPDES wastewater permit.
- Coordinated with contractors to obtain a quote for a new UV disinfection system.
- Cleaned and organized all supplies and equipment around the plant.
- Raised 10 water valve covers for in anticipation of the paving being done on the island.
- Raised two manholes on Lovell Ave. in anticipation of the paving being done around the island.
- Televised 767 feet of sewer lines Tuesday, 748 feet Wednesday, 238 feet on Thursday and 811 feet on Friday.
- Cleaned 600 feet of sewer lines on 6th Ave by the main well.
- Consulted with Southern Champion about repairs of two manholes on 2nd Avenue.
- Performed routine cleanings on all City trucks and the new Water/Sewer shop.
- Replaced a water valve on Solomon Ave and Jones Ave.

Around the Campground

- 62 Arrivals, 355 Site Nights, 48% Occupancy, Up 10% YoY
- 8 guests attended Paint and Sip event.
- Replaced rotten subfloor in Cabin 103 bathroom.
- Replaced air filters in all HVAC systems.
- Upcycled old pallets into store displays for merchandise.

Have a great week everyone!



www.cityoftybee.org

Bret Bell

City Manager

403 Butler Avenue
P.O. Box 2749
Tybee Island, Georgia 31328

- ✉ bret.bell@cityoftybee.gov
- ☎ (912) 472-5070
- 📞 (912) 412-4660